

# Monk Fryston CE Primary School Parent Teacher Association

## Minutes

Tuesday 14<sup>th</sup> January 2024

**Location:** Monk Fryston Primary School

**In attendance:** Rick, Flick, Hayley, Becky, Manjit, Claire

**Apologies:** Becky Skipp, Jem, George, Becky

1. D	<b>EGM</b> <b>Review of constitution</b>	Discussed legal risk to board with >2 people from the same family. Agreed quorate of 6 members at AGM.  Constitution agreed.
2.	<b>Y6 leavers hoodies</b>	To issue March 2025/ as early as we can get them. Mrs McClaughlan organised last year. <b>RW to chase.</b> Approved PTA funding.
3.	<b>Comedy night with MF football club</b>	Booked 22 <sup>nd</sup> March 2025. At community centre. We have agreed to support this year- sell tickets on parent pay, volunteer on the night. Agreed we would commit to 1 year and review feedback from the committee after the event. <b>Jem to update the Comedy night organisers</b>
4.	<b>Nativity feedback</b>	Lots of mince pies left. Plan- to sell mulled wine and mince pies whilst visitors are waiting outside. Will need license.
5.	<b>Chocolate tombola @ Singalong feedback</b>	£144 raised. Not enough space from all the chocolate. Plan- to ask winners to stay away from the table so people can't help themselves. Have back up prizes. We need to provide dairy free. We would raise more/ not run out of tickets if we sold 3 for £1 next time.
6.	<b>Teddy tombola</b>	Run @ Sports Day.

		Ensure we ask for donations to be dropped off on a specific day just before the event so we can store them.
7.	<b>Sports Day</b>	Planned for 6 <sup>th</sup> June 2025 We will try to sell ice creams ourselves Tea & coffee- we would need to organise a gas cannister. ? if cold. Cans of pop. Teddy Tombola. Claire able to help. To sell drinks and chocolate bars.
8.	<b>Summer BBQ</b>	7 <sup>th</sup> July 2025 FS contacted DJ to book. Claire able to help. Licences needed for alcohol.  <b>IF the ground will be ready- RW to chat to the ground work company.</b> To plan sponsored inflatable run during the day on 7 <sup>th</sup> July 2025. ~ 90 ft. ~ £450/ £1000. Could we get 2? Hire for ½ day. Open up to parents during summer BBQ. To check height and weight limits. £5 entry. Sponsorship optional. £5 for parents.
9.	<b>Disco</b>	FS contacted DJ & booked 21/05/2025 KS1 5-6 KS2 6-7 Hayley + Flick to organise. <b>? Jem to create poster to share in all year whatsapp groups</b> We need to let Katie know the date and set up on parentpay. £3 each. A reminder that adults are only able to accompany children if volunteering.
10.	<b>November adult only event feedback</b>	Enjoyable event. £50 to organise. £450 taken on card. ?? how much cash

11.	<b>Levelling of field</b>	March 2025. May impact upon Sports Day, Inflatable sponsored event and Summer BBQ
12.	<b>Forest school plan</b>	Awaiting planning permission for the shipping containers. They cannot be installed on soft ground. Resources purchased for outdoor school. Teachers have had training in outdoor learning.
13.	<b>100 club</b>	Readvertisement did go out in Sept. To recirculate again in whatsapp groups.
14.	<b>Termly newsletter</b>	Christmas one done. To redo in easter.
15.	<b>Justgiving account</b>	Justgiving base level fundraising is free/ no costs. Option for putting a tip on. We can recommend users to opt out of this. We had to use crowdfunding for last sponsored event. Justgiving will take 5% of giftaid for processing fees. Hayley and Jem to represent as 2 x trustees needed to submit ID and bank statements.
16.	<b>Flooring/ sensory wall</b>	Worries that tree in corridor will not last & risk of staples on corridor walls. ? could we buy panels for the falls or walls to create a sensory wall. Textured discs. Not too noisy. ? energy firm that could fund/ sponsor part of it. RW to look at opportunities for additional grant funding in the area. We are collecting ideas to bid for.
17.	<b>PTA meetings</b>	To trial logging in remotely to increase attendance at next meeting.

**Next meeting-** PTA meeting.